

COST-SHARING FLIGHT: PASSENGER INFORMATION & DECLARATION

Records the information required by NCO.GEN.102(g) and AMC1 NCO.GEN.102(g) (ANO 2016 art. 13(2)(g) for permit aircraft and microlights). Laid out to follow the CAA's template form. This form is provided by Split My Flight and is not a CAA publication.

1. FLIGHT DETAILS - completed by the pilot in command, reviewed by passengers before the flight

Date of flight	
Aircraft type & registration	
Pilot in command name	
Pilot in command licence type and number	
Take-off location and estimated time	
En-route landing location(s), if any	
Final landing location and estimated time	

2. ESSENTIAL PASSENGER INFORMATION

Please read this before you fly. By signing this form, for yourself or on behalf of someone else, you confirm that you understand and accept the risks of flying as a passenger on a cost-sharing flight.

A private flight, not a commercial one. Cost-sharing flights are flown by private individuals. Only the direct costs of this flight - fuel, oil, airfield charges and aircraft rental - can be shared between the pilot and the people on board. There can be no profit for the pilot. A pilot who makes a profit is operating outside the regulations, which may also invalidate their insurance.

The pilot pays their share. No passenger can be asked to pay more than the total direct costs divided equally by everyone on board, including the pilot. The pilot may choose to pay more.

Different safety standards. The safety rules for this flight are not as strict as for commercial air transport, where aircraft, pilots and operators are subject to more frequent checks and closer oversight by the Civil Aviation Authority.

Responsibilities. The pilot in command is responsible for the safety and conduct of the flight and for making sure it is insured for cost sharing with passengers. As a passenger, check that any personal life, accident or health insurance you hold covers non-commercial flights.

If you believe a cost-sharing flight is being operated outside the regulations, you can report it to the CAA at caa.co.uk.

3. PASSENGER DECLARATIONS - each passenger ticks every box and signs before the flight

- ☐ I understand this is a recreational cost-sharing flight that does not meet the same safety standards as commercial air transport, such as an airline flight, and I accept the risks of this type of flying.
- ☐ I understand the aircraft does not have to be maintained to the same airworthiness standards as a commercially operated aircraft.
- ☐ I understand the pilot may hold only a private pilot's licence or similar, and may not hold the medical standard required of commercial pilots.
- ☐ I have read and understood the essential passenger information on this form, and I am happy to fly on this cost-sharing flight.

#	Name	Phone or email	Signature	Date
1				
2				
3				
4				
5				

Passengers under 18, or who cannot legally or physically sign, should have the risks accepted on their behalf by someone with legal authority to make decisions for them - write their name and relationship next to the signature. Passengers who hold or have held a pilot's licence do not need to sign.

4. PILOT IN COMMAND DECLARATION

- ☐ My licence, the class or type rating or privilege I am using, and my medical certificate or declaration are current for this flight and allow me to carry passengers.
- ☐ The aircraft has valid airworthiness documentation for this flight, and its insurance covers cost-sharing flights.
- ☐ I am paying at least an equal share of the direct costs of this flight, and I am making no profit from it.
- ☐ I have told each passenger that this flight does not meet commercial air transport safety standards and that the aircraft is not maintained to commercial airworthiness standards.

Name		Date	
Signature			

Keep this record. The pilot must complete this record before the flight, keep it for 6 months from the date of the flight, and produce it if asked by a CAA-authorized person or a constable. For a repeat passenger within 6 calendar months, the original record can be updated and kept for a further 6 months.

Skip the paper. Collect declarations online for free.

Split My Flight sends your passengers this information, collects their signatures and keeps your records - splitmyflight.com



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